

**BOARD OF ZONING APPEALS
MINUTES OF MEETING HELD JANUARY 14, 2013.**

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The Board of Zoning Appeals met in regular session on January 14, 2013 at 7:00 p.m. in the Municipal Building Council Chambers.

MEMBERS PRESENT:

The following members were present: Mark Heistand, Pete Hutchinson, Scott Johnson and Jeff Jones.

MEMBERS ABSENT:

Jonathan Greene was absent.

ALSO PRESENT:

Also present were Anna Sizemore, Municipal Manager; Brian Wafzig, Council Member and Kelli Novak, Zoning Officer.

ORGANIZATION:

Mr. Hutchinson moved to appoint Mark Heistand as Chairperson.

ROLL CALL: Mr. Hutchinson, yes; Mr. Johnson, yes; Mr. Jones, yes; Mr. Heistand, yes.
4-yes, 0-no. MOTION CARRIED

Mr. Johnson moved to appoint Jeff Jones as the Vice Chairperson.

ROLL CALL: Mr. Hutchinson, yes; Mr. Johnson, yes; Mr. Jones, yes; Mr. Heistand, yes.
4-yes, 0-no. MOTION CARRIED

APPROVAL OF BY-LAWS:

Mr. Heistand stated that each year we have approval of the By-Laws, which is the instrument that is used to run the meeting and the internal rules and regulations for the Board.

Mr. Johnson motioned to approve the By-Laws.

ROLL CALL: Mr. Hutchinson, yes; Mr. Johnson, yes; Mr. Jones, yes; Mr. Heistand, yes.
4-yes, 0-no. MOTION CARRIED

APPROVAL OF MINUTES:

The Board reviewed the December 17, 2012 meeting minutes.

Mr. Johnson moved to approve the December 17, 2012 minutes as presented.

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ROLL CALL: Mr. Hutchinson, yes; Mr. Johnson, yes; Mr. Jones, yes; Mr. Heistand, yes.
4-yes, 0-no. MOTION CARRIED

OTHER BUSINESS:

None.

ADJOURNMENT:

There being no further business to conduct, Mr. Jones motioned to adjourn the meeting.

The meeting adjourned at 7:07 p.m.

Respectfully Submitted,

Kelli R. Sanders-Novak
Clerk of Council