

**SENIOR CITIZEN'S OVERSIGHT COMMITTEE  
MINUTES OF MEETING HELD JANUARY 10, 2013**

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The Senior Citizen's Oversight Committee met in regular session on January 10, 2013 at the Germantown Senior Citizens Center. The meeting was called to order by Lynn Koogle at 4:07 p.m.

**MEMBERS PRESENT:**

The following members were present: Lynn Koogle and Ron Fox. Ben DeGroat arrived at 4:11 p.m.

**MEMBERS ABSENT:**

None.

**ALSO PRESENT:**

Also present were Margaret Phelps, Executive Director; Anna Sizemore, Municipal Manager; Kelli Novak, Clerk of Council and one visitor.

**ORGANIZATION:**

Mr. Fox moved to appoint Ben DeGroat as Chairperson.

VOICE VOTE ON MOTION. ALL IN FAVOR. MOTION CARRIED.

Mr. Fox moved to appoint Lynn Koogle as the Vice Chairperson.

VOICE VOTE ON MOTION. ALL IN FAVOR. MOTION CARRIED.

All agreed that the Senior Oversight meetings would be held on April 11, 2013, July 11, 2013, October 10, 2013 and January 9, 2014.

**APPROVAL OF MINUTES:**

Mr. Fox moved to approve the October 11, 2012 minutes as submitted.

VOICE VOTE ON MOTION. ALL IN FAVOR. MOTION CARRIED.

**VISITOR'S COMMENTS:**

None.

**DIRECTOR'S REPORT:**

Margaret Phelps briefly reviewed the Senior Center funds as of October 30, 2012. The Center has plenty of funds and has been running smoothly.

She has met with the Manager regarding the advertisement for the new Senior Center Director. She would like to be involved in the interviewing process and would like to have sixty days with the new

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Director before her retirement. She asked that the Senior Oversight Board meet regularly when the new Director is hired to ensure good communication.

The Board discussed the Senior Center Directors position.

**MUNICIPAL MANAGER'S REPORT:**

None.

**OVERSIGHT COMMITTEE MEMBER'S REPORTS:**

**Mr. DeGroat's Report:**

None.

**Mr. Fox's Report:**

He questioned if the ice machine had been fixed. Margaret replied that they had purchased a new one and it is working well.

**Mr. Koogle's Report:**

He informed Mr. DeGroat that he was elected as the Chairperson for 2013.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

None.

**ADJOURNMENT:**

There being no further business to conduct, Mr. DeGroat motioned to adjourn the meeting.

VOICE VOTE ON MOTION. ALL IN FAVOR. MOTION CARRIED.

The meeting adjourned at 4:28 p.m.

Respectfully Submitted,

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Kelli R. Sanders-Novak  
Clerk of Council