

**SENIOR CITIZEN'S OVERSIGHT COMMITTEE  
MINUTES OF MEETING HELD APRIL 18, 2013**

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The Senior Citizen's Oversight Committee met in regular session on April 18, 2013 at the Germantown Senior Citizens Center. The meeting was called to order by Lynn Koogle at 4:06 p.m.

**MEMBERS PRESENT:**

The following members were present: Lynn Koogle and Ron Fox. Ben DeGroat arrived at 4:15 p.m.

**MEMBERS ABSENT:**

None.

**ALSO PRESENT:**

Also present were Margaret Phelps, Executive Director; Celeste French, new Executive Director; Kelli Novak, Clerk of Council and one visitor. Anna Sizemore, Municipal Manager arrived at 4:14 p.m.

**APPROVAL OF MINUTES:**

Mr. Fox moved to approve the January 10, 2013 minutes as submitted.

VOICE VOTE ON MOTION. ALL IN FAVOR. MOTION CARRIED.

**VISITOR'S COMMENTS:**

None.

**DIRECTOR'S REPORT:**

Margaret Phelps introduced Celeste French as the new Senior Center Executive Director.

Margaret Phelps briefly reviewed the Senior Center funds as of December 31, 2012. The Center is very healthy.

Celeste French reviewed proposed projects that will be done to the exterior of the building after the Cherry Street construction project is completed. The iron fence is missing finials and will need to be painted due to rust. The dumpster enclosure will need to be painted. The parking lot has many deep cracks and will need to be repaired, sealed and striped. The rear entrance door needs a handicap door opener installed. The door is extremely heavy and seniors are getting caught in it. After the construction is complete they would like to have the front of the building cleaned to remove all the dust and dirt.

Margaret Phelps added that the parking lot is in need of major repair. The cracks are very deep and you can see that there is no fill under the concrete. She does not want the situation to become worse and have a sink hole.

The Manger will have the Municipal Engineer look into the large cracks in the parking lot.

Margaret Phelps went on by stating that she would like to see the Senior Center Directors position made into a department head position.

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Mr. Koogle replied that this change would have to be brought to Council for discussion.

**MUNICIPAL MANAGER'S REPORT:**

Mrs. Sizemore welcomed Celeste to Senior Center and said that Margaret would be greatly missed.

**OVERSIGHT COMMITTEE MEMBER'S REPORTS:**

**Mr. DeGroat's Report:**

None.

**Mr. Fox's Report:**

He stated that he would like Council to look into the Senior Director position as a department head.

He questioned if any progress had been made with the emergency call button for the director at the Center. Margaret Phelps replied that she had not had a chance to look into that but would have Celeste do so.

He questioned if there was a 2013 Budget for the Center. Margaret Phelps replied yes, it was approved in 2012.

He went on by welcoming Celeste to the Senior Center.

**Mr. Koogle's Report:**

None.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

None.

**ADJOURNMENT:**

There being no further business to conduct, Mr. DeGroat motioned to adjourn the meeting.

VOICE VOTE ON MOTION. ALL IN FAVOR. MOTION CARRIED.

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The meeting adjourned at 4:31 p.m.

Respectfully Submitted,

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Kelli R. Sanders-Novak  
Clerk of Council