

**BOARD OF ZONING APPEALS
MINUTES OF MEETING HELD JANUARY 12, 2015**

1

The Board of Zoning Appeals met in regular session on January 12, 2015 at 6:00 p.m. in the Municipal Building Council Chambers.

MEMBERS PRESENT:

The following members were present: Jonathan Greene, Pete Hutchinson, Jeff Jones and Rob Richter.

MEMBERS ABSENT:

None.

ALSO PRESENT:

Also present were Anna Sizemore, Municipal Manager; Brian Wafzig, Council Liaison; Kelli Novak, Zoning Officer and one visitor.

ORGANIZATION:

MOTION: Mr. Hutchinson moved to appoint Jeff Jones as Chairperson.

ROLL CALL: Mr. Greene, yes; Mr. Hutchinson, yes; Mr. Jones, yes; Mr. Richter, yes. 4-yes, 0-no. MOTION CARRIED

MOTION: Mr. Greene moved to appoint Pete Hutchinson as the Vice Chairperson.

ROLL CALL: Mr. Greene, yes; Mr. Hutchinson, yes; Mr. Jones, yes; Mr. Richter, yes. 4-yes, 0-no. MOTION CARRIED

APPROVAL OF BY-LAWS:

Mr. Jones stated that each year we have approval of the By-Laws, which is the instrument that is used to run the meeting and the internal rules and regulations for the Board. He asked that the Law Director review the By-Laws and to advise the Board if he would recommend any changes.

MOTION: Mr. Jones motioned to approve the By-Laws.

ROLL CALL: Mr. Greene, yes; Mr. Hutchinson, yes; Mr. Jones, yes; Mr. Richter, yes. 4-yes, 0-no. MOTION CARRIED

**BOARD OF ZONING APPEALS
MINUTES OF MEETING HELD JANUARY 12, 2015**

2

APPROVAL OF MINUTES:

The Board reviewed the June 11, 2014 meeting minutes.

MOTION: Mr. Jones moved to approve the June 11, 2014 minutes as submitted.

ROLL CALL: Mr. Greene, yes; Mr. Hutchinson, yes; Mr. Jones, yes; Mr. Richter, yes. 4-yes, 0-no. **MOTION CARRIED**

OTHER BUSINESS:

Mr. Jones asked if there was any update on the Planning Commission's proposed changes to the Code regarding building specifications. Mrs. Sizemore replied that the Law Director was working on those changes and plans to identify each lot number and allowing them to use the building standards that were in place when the original plat plans would had been approved.

She went on by saying that the Law Director is also making some changes to the section pertaining to Accessory Structures.

Mr. Jones requested that a copy be given to the Board when the changes are made.

Mr. Wafzig stated that the sign code still needs to be reviewed and asked if Mr. Jones would be willing to work on finalizing it in the spring. Mr. Jones replied that he would and to have staff contact him.

ADJOURNMENT:

There being no further business to conduct, Mr. Jones motioned to adjourn the meeting.

The meeting adjourned at 6:08 p.m.

Respectfully Submitted,

Kelli R. Sanders-Novak
Clerk of Council