

Germantown and German Township Community Shred Day

We will be hosting a community Document Shred Day **Saturday, May 12** for all Germantown and German Township residents. This event will be held from **9:00 — 11:00 a.m.** in the City Building parking lot, 75 North Walnut Street. Bring all your personal/confidential documents that you would like to have professionally shredded. You will be required to provide proof of residency to participate in this event.



Documents you may want to consider bringing:

- Old Paystubs (recommend to keep 1 year)
- Old Income Tax Documents (recommend to keep 7 years)
- Utility/Credit Card Statements (Depends on what you have purchased on Statement)
- Expired Credit Cards (Destroy immediately)
- Receipts (keep as long as you own the major appliance/item)
- Books of old Checks (recommended to keep 1 year)
- Medical Bills (recommend to keep 1 year)
- Anything that may have your Social Security Number or ANY person information to avoid Identity Theft!

For more information or any questions please contact City Hall at 855-7255 or 855-7270