

**PERSONNEL BOARD  
MINUTES OF MEETING HELD MARCH 15, 2017**

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The Personnel Board met in regular session on March 15, 2017 at 6:00 p.m. in the City Building Council Chambers.

**MEMBERS PRESENT:**

The following members were present at the Call to Order: Ms. Kasandra Cotterman, Mr. Tom Geglein and Mr. James Wafzig.

**MEMBERS ABSENT:**

Ms. Linda Williams was absent.

**ALSO PRESENT:**

Also present were Judith Gilleland, City Manager; Terry Johnson, Council Liaison; Tom Schiff, Law Director and Kelli Novak, Clerk of Council.

**ORGANIZATION:**

Mr. Geglein motioned to appoint James Wafzig as Chairperson for 2017.

VOICE VOTE ON MOTION. ALL IN FAVOR. MOTION CARRIED.

Mrs. Cotterman motioned to appoint Tom Geglein as the Vice Chairperson for 2017.

VOICE VOTE ON MOTION. ALL IN FAVOR. MOTION CARRIED.

Mr. Wafzig motioned to hold the Personnel Board Meetings as needed and the Board is to meet once a year to organize.

VOICE VOTE ON MOTION. ALL IN FAVOR. MOTION CARRIED.

**APPROVAL OF MINUTES:**

**MOTION:** Mr. Geglein motioned to approve the April 12, 2011 minutes as submitted.

VOICE VOTE ON MOTION. ALL IN FAVOR. MOTION CARRIED.

**BUSINESS:**

The Board reviewed the proposed draft of the Personnel Board Rules and Regulations prepared by Mr. Schiff.

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Mr. Geglein suggested that on Page 3, first paragraph to remove “Not more than three (3) members shall be of the same political party.”

**MOTION:** Mr. Geglein motioned to approve the draft of the Personnel Board Rules and Regulations as amended. The amendment will be the removal of the wording on Page 3, first paragraph to remove “Not more than three (3) members shall be of the same political party.”

VOICE VOTE ON MOTION. ALL IN FAVOR. MOTION CARRIED.

It was agreed that any further suggested changes by the Board would be sent to the City Manager. If the changes were major, then a meeting would be called to consider the changes. If the changes were minor, then they would be considered annually during the organizational meeting.

**ADJOURNMENT:**

There being no further business to come before the Committee, Mr. Geglein moved to adjourn the meeting.

The meeting adjourned at 6:30 p.m.

Respectfully Submitted,

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Kelli R. Sanders-Novak  
Clerk of Council