

**PARK OVERSIGHT COMMITTEE
MINUTES OF MEETING HELD MAY 8, 2017**

1

The Park Oversight Committee met in special session on May 8, 2017 at 7:30 p.m. in the Germantown Train Depot at Veteran Memorial Park.

ROLL CALL:

The following members were present at the Call to Order: Ben DeGroat, Mark Kozarec and Council Member Terry Johnson.

BUSINESS:

Mr. DeGroat discussed the Lions Club restroom project and feels the Park Board may want to consider moving all soccer fields to the Weber Complex.

Mr. Kozarec discussed the completion of the tennis storage shed and the possibility of the Cross Country Invitational for 2017.

Mr. Johnson discussed the ongoing renovations and additions to the Kercher Park baseball fields.

ADJOURNMENT:

There being no further business to come before the Committee, Mr. Johnson moved to adjourn the meeting.

The meeting adjourned at 8:15 p.m.

Respectfully Submitted,



Kelli R. Sanders-Novak
Clerk of Council

**PARKS AND RECREATION BOARD
MINUTES OF MEETING HELD JUNE 14, 2017**

The Parks and Recreation Board met in regular session on June 14, 2017 at 6:35p.m. in the Veterans Memorial Park Depot, West Warren Street, Germantown, Ohio.

CALL TO ORDER:

The following members were present: Tom Geglein, Chairperson; Steve Mersch; Heather Goad; Lisa King; William Heistand; Heather Poole

MEMBERS ABSENT:

Ben DeGroat, Mark Kozarec and Terry Johnson

ALSO PRESENT:

Also present was Melanie Jayne , Service Department Admin Assistant.

APPROVAL OF MINUTES:

The Board reviewed the March 1, 2017 minutes.

Mr. Heistand motioned to accept the March 1, 2017 minutes as submitted.

ROLL CALL ON MOTION. ALL IN FAVOR. MOTION CARRIED

RECOGNITION OF VISITORS:

BUSINESS:

Board discussed Christmas in the Park 2017 and if a charge for Santa, pictures, cookies & hot chocolate should be allowed. Ms. Goad shared notes from the SNO meeting she attended for Christmas in the Park 2017.

Ms. King updated the Board on the completed new fence and progress of the new batting cage.

Mr. Mersch confirmed the Lion's accepted the offer of Grand Marshall.

Mr. Mersch updated the Board on the Weber Restroom Project. The plans have been approved by the City.

Mr. Mersch brought up the idea of having movie night in the park. First National Bank has offered to help sponsors the event.

Mr. Heistand updated the Board on the completion of the wall.

Board discussed their thoughts and suggestions on the extension of the bike path.

Mr. Geglein updated the Board on his progress with a grant request for the Tennis Court resurfacing. No more than \$10k will be available through the grant.

Mr. Geglein updated the Board on the progress with the Weber Parking Lot and the need for funding.

Board discussed the use of the basketball courts for street hockey. General opinion was it would tie up too much time/use of the courts. The individual making the request could not be reached and was not in attendance.

Mr. Mersch motioned to deny the use of the basketball courts for street hockey.

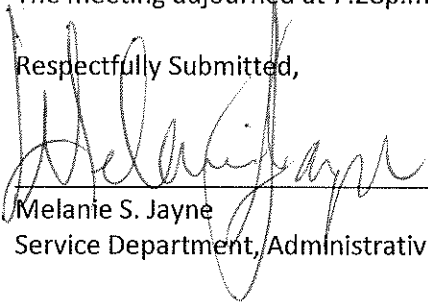
VOICE VOTE. ALL IN FAVOR. MOTION CARRIED.

ADJOURNMENT:

There being no further business to come before the Board, Mr. Mersch moved to adjourn the meeting.

The meeting adjourned at 7:28p.m.

Respectfully Submitted,



Melanie S. Jayne
Service Department, Administrative Assistant

**PARKS AND RECREATION BOARD
MINUTES OF MEETING HELD SEPTEMBER 6, 2017**

The Parks and Recreation Board met in regular session on September 6, 2017 at 6:33p.m. in the Veterans Memorial Park Depot, West Warren Street, Germantown, Ohio.

CALL TO ORDER:

The following members were present: Tom Geglein, Chairperson; Heather Goad; Eric Hall; William Heistand; Lisa King; Mark Kozarec

MEMBERS ABSENT:

Steve Mersch, Heather Poole, Ben DeGroat and Terry Johnson

ALSO PRESENT:

Also present was Melanie Jayne , Service Department Admin Assistant.

APPROVAL OF MINUTES:

The Board reviewed the June 14, 2017 minutes.

Mr. Heistand motioned to accept the June 14, 2017 minutes as submitted.

ROLL CALL ON MOTION. ALL IN FAVOR. MOTION CARRIED

RECOGNITION OF VISITORS:

BUSINESS:

Mr. Kozarec shared with the board the upcoming VVHS Cross Country Invitational on September 12th. The event is now annual and will take place the 2nd Tuesday of September.

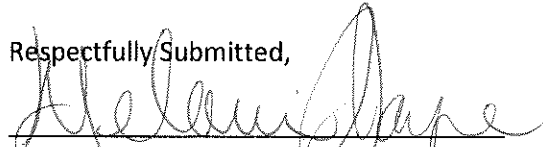
The Board reviewed the proposed Park budget for 2018. Once the budget has been approved, Mr. Geglein will submit for a grant to assist with the tennis court resurfacing.

ADJOURNMENT:

There being no further business to come before the Board, Mr. Heistand moved to adjourn the meeting.

The meeting adjourned at 6:51p.m.

Respectfully Submitted,



Melanie S. Jayne

Service Department, Administrative Assistant

PARK OVERSIGHT COMMITTEE
MINUTES OF MEETING HELD SEPTEMBER 12, 2017

1

The Park Oversight Committee met in special session on September 12, 2017 at 5:00 p.m. in the Germantown Train Depot at Veteran Memorial Park.

ROLL CALL:

The following members were present at the Call to Order: Ben DeGroat and Council Member Terry Johnson.

ALSO PRESENT:

Also present was Judy Gilleland, City Manager and Pat Shively, Finance Director.

BUSINESS:

Staff reviewed the proposed 2018 budget for the parks and explained that the Oversight Committee needed to approve the budget so that it could be presented to City Council, who then approves and appropriates funds.

After a brief discussion, the budget was unanimously approved by the Oversight Committee. The budget included a capital expenditure for resurfacing the tennis courts. We will receive a \$10,000 grant/reimbursement from the USTA for cost.

ADJOURNMENT:

There being no further business to come before the Committee, Mr. Johnson moved to adjourn the meeting.

The meeting adjourned at 5:45 p.m.

Respectfully Submitted,

Kelli R. Sanders-Novak
Clerk of Council

**PARKS AND RECREATION BOARD
MINUTES OF MEETING HELD NOVEMBER 11, 2017**

The Parks and Recreation Board met in regular session on November 11, 2017 at 6:31p.m. in the Veterans Memorial Park Depot, West Warren Street, Germantown, Ohio.

CALL TO ORDER:

The following members were present: Tom Geglein, Chairperson; Heather Goad; Eric Hall; William Heistand; Lisa King; Steve Mersch .Parks Oversight: Ben DeGroat; Terry Johnson; Mark Kozarec

MEMBERS ABSENT:

Heather Poole

ALSO PRESENT:

Also present was Melanie Jayne , Service Department Admin Assistant.

APPROVAL OF MINUTES:

The Board reviewed the September 06, 2017 minutes.

Mr. Heistand motioned to accept the September 06, 2017 minutes as submitted.

ROLL CALL ON MOTION. ALL IN FAVOR. MOTION CARRIED

The Parks Oversight reviewed the May 8,2017 and September 12, 2017 minutes

Mr. Johnson motioned to accept the May 8,2017 and September 12, 2017 minutes as submitted.

ROLL CALL ON MOTION.ALL IN FAVOR.MOTION CARRIED

RECOGNITION OF VISITORS:

MEMBERS COMMENTS:

Ms. King presented requests by VVBASE for the City to purchase equipment for dragging the ball diamonds and major league, removable home plates. VVBASE also requested repairs to the storage barn, back stops on fields 1 thru 4 and higher fencing in front of the dug outs on fields 6 and 7. Mr. Johnson pointed out that the 2018 budget already exceeds the expected revenue. Mr. Geglein stated that he discussed the request by VVBASE with Mr. Roseberry and advised him that the requests should have been submitted to the Board prior to the 2018 Budget being approved.

BUSINESS:

Mr. Geglein suggested to the Board that the monthly meetings be moved from 6:30p to 6:00p. All members confirmed that the change in time would not conflict with their schedules, with the only exception being Ms. Goad. Ms. Goad stated she could still attend a 6:00p meeting but would have to arrive late.

Mr. Mersch motioned to change the meeting time to 6:00p
VOICE VOTE. ALL IN FAVOR. MOTION CARRIED

The Board received an update from Ms. Jayne on SNO plans for Christmas in the Park. The City will be donating \$250 to SNO for the event.

Mr. Mersch updated the Board on the progress of the Weber Complex Restroom Project. Foundation blocks are laid and the project is expected to be completed in the summer of 2018. Funding is still needed to complete the project. Question was raised on how to keep the new restrooms unlock during park operation hours. Ms. Jayne shard with the Board that the City addressed the same issue in Veterans Memorial Park by using the Service Department's on call personal. The City Manager will revisit the issue in the spring of 2018, once park restrooms have been de-winterized. Mr. Kozarec suggested the city look into electronic locks.

The Board discussed the completed Phase I of the Kercher Park Sidewalk project. Mr. Geglein shared photos of ruts left in the grass by the contractor. Ms. Jayne advised that the City Manager and Service Director had been made aware of the issue and it was already being addressed.

The Board discussed where they thought phase II of the Kercher Park Sidewalk project should be laid. Their comments will be shared by Mr. Geglein at the Novembr 8th meeting with the City Engineer & Grant Writer.

ADJOURNMENT:

There being no further business to come before the Board, Mr. Mersch moved to adjourn the meeting.

The meeting adjourned at 7:05p.m.

Respectfully Submitted,

Melanie S. Jayne
Service Department, Administrative Assistant

**PARKS AND RECREATION BOARD
MINUTES OF MEETING HELD JANUARY 3, 2018**

The Parks and Recreation Board met in regular session on January 3, 2018 at 6:00p.m. in the Veterans Memorial Park Depot, West Warren Street, Germantown, Ohio.

CALL TO ORDER:

The following members were present: Tom Geglein, Chairperson; Heather Goad; Eric Hall; William Heistand; Lisa King .Parks Oversight: Terry Johnson

MEMBERS ABSENT:

Steve Mersch, Heather Poole. Parks Oversight: Mark Kozarec

ALSO PRESENT:

Also present was Melanie Jayne , Service Department Admin Assistant.

ORGANIZATION:

Ms. King moved to appoint Tom Geglein as Chairperson for 2018.

VOICE VOTE ON MOTION. ALL IN FAVOR. MONTION CARRIED

Mr. Geglein moved to appoint William Heistand as Vice Chairperson for 2018.

VOICE VOTE ON MOTION. ALL IN FAVOR. MOTION CARRIED.

All members agreed that the Parks and Recreation Board would meet the first Wednesday of each month at 6:00p.m.

APPROVAL OF MINUTES:

RECOGNITION OF VISITORS:

MEMBERS COMMENTS:

BUSINESS:

Mr. Geglein updated the board on the grant for the tennis court repair. Pat Higgins assisted with writing and submitting for the grant. Response should come within three to six months.

Board discussed Christmas in the Park. Mr. Johnson shared that he thought the parade was well attended and the board should allow the event to continue as is for the coming year.

Board discussed VVBASE's plans to enhance the turf on several of the ball diamonds. VVBASE will need to present their plans to the City Manager and Public Service Director for review. The board is not opposed to the project as long as VVBASE maintain the turf and will be responsible to repair or remove if needed.

Ms. Jayne shared with the board that the City was looking into a grant to replace/ purchase new playground equipment for Kercher Park and the Weber Complex.

ADJOURNMENT:

There being no further business to come before the Board, Mr. Heistand moved to adjourn the meeting.

The meeting adjourned at 7:05p.m.

Respectfully Submitted,

Melanie S. Jayne
Service Department, Administrative Assistant